|  |  |
| --- | --- |
| Principal Investigator (PI):  | *If PI is a student, an RPI is required.* |
|       | Responsible Project Investigator (RPI) *(faculty/staff sponsor)*: |
| Student Investigators, does the RPI have permission to renew the study in their own name after you have left the university? Yes [ ]  No [ ]  |       |
| Department:       | Department:       |
|  |  |
| Phone number: (   )    -     | Phone number: (   )    -     |
| E-mail:       | E-mail:       |
| Project Title: |
| For students only: Is this research being done to meet a course, thesis or other academic requirement? [ ]  Yes [ ]  No |
| If yes, please specify:       |
| If not, why is it being done?       |
| Anticipated | Anticipated  | Requested Length of approval |
| start date:      | end date:       | Quarter [ ]  or Semester [ ]  | Fall[ ]  | Winter[ ]  | Spring[ ]  | Summer[ ]  | 1 year[ ]  | 5 year(Faculty/Staff Only) [ ]  |
|  |  |   |  |  |  |  |  |  |
| Funding: [ ]  Non-funded [ ]  Internal funding [ ]  External funding |
| Funding agency (if applicable):      Grant or Contract Number:       |
| Check the type of exemption applicable to the project using the “Exemption Decision Aid:” |
| [ ]  1. | [ ]  2i. [ ]  2ii. [ ]  2iii. | [ ]  3i. [ ]  3ii. [ ]  3iii. | [ ]  4i. [ ]  4ii. [ ]  4iii. [ ]  4iv. | [ ]  5.  | [ ]  6.  | [ ]  7. | [ ]  8. |
| Rationale for exemption. Why should this project be exempt?       |
| Please state the purpose and methodology of the research:       |
| Describe the procedures: what specifically will subjects do? If data are anonymous, describe the data gathering procedure for insuring anonymity.      |
| Attach all proposed recruitment materials (scripts, texts, emails, flyers and/or social media posts), surveys, questionnaires, cover letters, information sheets, consent forms, etc. |
|  |
| I certify that the information provided above is accurate and the project will be conducted in accordance with applicable Federal, State and university regulations: |
|  |
| PI Signature:*(unnecessary signature lines can be deleted)* |  |
|  |  |
|  |  |
|  |  |
| **Recommendations and Action:** |  |  **Date** | **Approve/Disapprove** |
|  |
| RPI Signature *(Needed only if PI is a student):* |  [ ]  A D [ ]  |
|  |
| IRB Rep. or Dept. Chair:*(Needed if PI is a student OR for faculty PI if required by department)* | [ ]  A D [ ]  |

***Submit to*** ***IRB@ewu.edu*** ***for IRB approval***

|  |  |
| --- | --- |
| IRB Signature: | [ ]  A D [ ]  |
|  |
| [ ]  Subject to the following conditions:       |
| Approved from Click or tap to enter a date. to Click or tap to enter a date. |