

# Emeritus Faculty

Academics & Research – Academics & Instruction

---

**EWU Policy 401-05**

**Authority: University President**

**Effective December 3, 2013**

**Proponent: Provost & Vice President for Academic Affairs**

---

**Summary:** This policy prescribes standards and procedures for granting emeritus status to retiring professors of Eastern Washington University.

**History:** This policy is new. It was adopted by the Board of Trustees on December 3, 2013.

---

## 1. General

Retiring professors, who have provided exceptionally distinguished service and contributed greatly to the mission and goals of the university, may be awarded emeritus status.

## 2. Eligibility

Emeritus status may only be awarded to individuals who are or who have been tenured, full professors at EWU and who are eligible for retirement under the provisions of university and state retirement plans. Criteria for awarding emeritus status are excellence in teaching, intellectual contributions, and service to University, College, and Department throughout the candidate's career at the university.

## 3. Procedures

### a. Recommendations

Recommendations for emeritus status may be initiated by the faculty member's department, the appropriate dean, or the provost.

#### (1) Department Recommendations

To initiate a department recommendation for emeritus status, the department chair (or designee if the chair is also the emeritus candidate) will prepare a written proposal, documenting that the faculty member meets the criteria for awarding emeritus status, and forward the proposal to the dean.

The dean will evaluate the proposal and forward it, with his/her recommendation, to the provost.

#### (2) Dean Recommendations

In cases where a dean initiates a recommendation to award emeritus status, the dean will prepare a written proposal, documenting that the faculty member meets the criteria for awarding emeritus status, and forward the proposal to the provost with a copy to the department chair.

#### (3) Provost Recommendations

In cases where the provost initiates a recommendation to award emeritus status, the provost will prepare a written proposal, documenting that the faculty member meets the criteria for awarding emeritus status, and forward the proposal to the university president with a copy to the appropriate dean.

### b. Review and Approval

For a recommendation initiated by a department or dean, the provost will review the recommendation and forward it, with his/her recommendation, to the president/designee.

The university president or designee is the approval authority for recommendations to award emeritus status.